

**Dear Coordinator,**

The implementation phase which is being monitored and assessed within Work Package 5 of the European Union Network for Patient Safety and Quality of Care (PaSQ) lasts one year (September 2013 – September 2014). The baseline questionnaire was administered in September 2013 and the endline questionnaire will be administered in September 2014.

This **self-assessment tool for the monitoring process** is provided to you, to use it on a voluntary basis between the baseline and the endline questionnaire.

### **Objective**

The aim of the self-assessment tool is, to help you in the ongoing implementation process through supplying a material that will let you be aware of your achievements so far in the monitoring of sick children. The use of the tool is voluntary and for your internal use only.

### **Content**

When you go through the questions, you probably will remember them. The reason behind is that the contents of the self-assessment tool are derived from the baseline questionnaire. For further background information on this Safe Clinical Practice, please refer to the Tool Box at the following link:

[http://www.pasq.eu/Wiki/SCP/WorkPackage5ToolBoxes/PaediatricEarlyWarningScores\(PEWS\).aspx](http://www.pasq.eu/Wiki/SCP/WorkPackage5ToolBoxes/PaediatricEarlyWarningScores(PEWS).aspx).

### **Form**

This tool is provided to you as a fillable PDF-form. The answers can be completed electronically. The filled forms can be saved on your computer and assigned with the dates. Responding to the questions takes approximately 10 – 15 minutes.

Please do not hesitate to get in touch with your PaSQ National Contact Point (see [www.pasq.eu/Contact/NCP.aspx](http://www.pasq.eu/Contact/NCP.aspx)) in case you have any questions.

**Level of implementation of Paediatric Early Warning Scores (PEWS)**

**a. Which implementation steps have been undertaken so far?**

*Note for completing:*

For each statement, please select the most appropriate option. If the answers vary according to the department, you should tick more than one option; in this case please also tick the answer box in the far right column.

An example of “partly completed” for implementation step 1 could be that there is someone in mind for the coordinator role but this has not yet been confirmed.

	This has not (yet) been planned	This is planned but has not yet been completed	This has been partly completed	This has been fully completed	Please <b>additionally</b> tick this box, if this varies according to the area
1. A clinical coordinator has been identified who will keep everything on track.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. PEWS charts have been developed or the current documentation forms adapted.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Baseline measures <sup>1</sup> have been collected.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. A small scale trial of improvement has been conducted.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. The small scale trial of improvement has been evaluated.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<sup>1</sup> Please note that the “baseline measures” here is not the “baseline questionnaire” which was administered to you in September 2013.

	This has not (yet) been planned	This is planned but has not yet been completed	This has been partly completed	This has been fully completed	Please <b>additionally</b> tick this box, if this varies according to the area
6. The PEWS implementation has been expanded to at least one further area or patient group. <sup>2</sup>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. An evaluation plan has been developed to ensure that the practice is continually monitored via process, outcome and balancing measures.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<sup>2</sup> In the case that a small scale trial of improvement was not conducted but the PEWS charts were implemented at once in the target areas, please tick “This has been fully completed”.

**b. To which degree have the process steps of the practice been implemented?**

*Note for completing:*

For each statement, please select the most appropriate option. If the answers vary according to the department, you have to tick more than one option; in this case please also tick the answer box in the far right column.

	Not at all implemented      Partly implemented      Fully implemented			Please <u>additionally</u> tick this box, if this varies according to the area
1. The process steps related to recording the relevant observations in the PEWS charts have been implemented.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Procedures for acting on the scores generated from the observations have been implemented (e.g. consult responsible physician when a certain score is calculated).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### Qualitative outcomes of implementation

c. For the following statements, please select the most appropriate option according to your current subjective assessment of the practice implementation.

*Note for completing:*

Please note that it is sufficient to provide your subjective assessment of these statements when answering this question. It is not essential that you evaluate these statements with instruments, e.g. staff questionnaires.

However, should you have data available which you have collected in a prior evaluation of the practice, you may of course use this to inform your selection of the answers.

	I do not agree	I agree somewhat	I agree	I agree strongly	Not applicable at this time
1. Senior leadership/ management continually demonstrate support for the practice implementation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. The physicians in the areas which have implemented PEWS are satisfied with the practice.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. The nurses in the areas which have implemented PEWS are satisfied with the practice.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Paediatric areas which are not currently using the PEWS charts are intending to implement them as well.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. The level of patient/ family members' involvement relating to the use of the PEWS charts including the connected processes is optimal.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Notes:

Date: